



# GEORGE ABBOT SCHOOL

## 16- 19 Bursary

George Abbot School uses a weighted points system to determine the individual financial needs of each student to assist with allocating funding fairly. The points system is described below:

3 points:

- Eligible for the Vulnerable Bursary

2 points

- Family in receipt of Tax Credits/Income Support/Universal Credit

1 point : (may be awarded showing evidence of the following circumstances)

- Level of household debt impacting on child's education and wellbeing.
- Travel costs are a burden financially on the family.
- Number of dependants in the household.
- Medical conditions restricting household income.
- Gross household income below £31,000 per year.
- Any other circumstances that require consideration.

The points-based system is awarded at the discretion of the school and is subject to a range of factors. It will allow the school to prioritise particular students who are in most need of finance if funds do not cover the overall needs of the cohort.

To be eligible for the Vulnerable Bursary in 2024/25, the young person must be:

- Currently in care.
- A Care leaver.
- In receipt of Income Support, or Universal Credit in place of Income Support, **in their own right.**
- In receipt of Employment and Support Allowance; Universal Credit and Disability Living or Personal Independence Payments, **in their own right.**



## 16 to 19 Bursary Fund checklist

**You should use this checklist when assessing student applications for support from the 16 to 19 Bursary Fund.**

### Eligibility: All Bursaries

- Student meets the age criteria.
- Eligible education provision.
- Student meets the residency criteria for post-16 provision.
- Evidence of eligibility has been retained.

### Bursary for defined vulnerable groups

- Student falls within one of the defined vulnerable groups for example, in receipt of the specified benefits in their own right or in care/care leaver.
- Financial needs assessment carried out to confirm actual financial need and amount of support required. **No student should automatically receive £1,200.**
- Appropriate evidence seen and copies retained to confirm student's eligibility.
- Support awarded in kind (bus pass, meal vouchers, books or equipment purchased on student's behalf). Receipts should be retained.
- Award letter issued to student confirming the amount of support, what support will be made in-kind and payment conditions.

### Discretionary bursary

- Evidence to confirm the student meets the institution's bursary fund criteria, including household income and statement of actual participation costs.
- Evidence of income and overall eligibility obtained, and copies retained.
- Assessment of student's actual financial needs carried out. **Block, blanket or flat rate payments are not permitted – the bursary award should reflect the actual costs the student has.**
- Support awarded in kind (bus pass, meal vouchers, books or equipment purchased on student's behalf). Receipts should be retained.
- Award letter issued to student confirming the amount of support, what support will be made in-kind and payment conditions.

**Confirmation of 16-19 Bursary Allocation**

**Head of Sixth Form to complete**

Student Name:	
Year Group:	
Date received:	
Vulnerable or Discretionary Bursary?	
Evidence Seen:	
Authorised by:	
Points allocated:	
Other Notes & finance allocation:	

**JFS to complete**

Student meets age criteria (please tick)
Evidence has been submitted (please tick)
Sent award letter with information on any specific details.